



M.A.R.C.H. Mediation

Mediation Achieving Results for Children

2 S. Water St., Liberty MO 64068
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Contract for Attorney Services

This is a Contract for Attorney Services executed by the M.A.R.C.H. Mediation Program.

_____ meets the qualifications and wishes to provide attorney services on referral for the M.A.R.C.H. Mediation program.

Per the 2019 State of MO Request for Proposal (RFPS30034901902892), MARCH mediators have a duty to “inform clients that a contract attorney shall be available to prepare legal documents and pleadings for the clients to obtain a judgment of the court, and consistent with the clients written parenting plan (p.13 RFPS30034901902892).”

“[MARCH] shall provide an attorney for said purposes at no cost to the parents. The contract attorney shall file a limited entry of appearance to file the prepared legal documents with the circuit court. [MARCH] shall work with the circuit court to attempt to have the filing fees waived (p.13 RFPS30034901902892).”

“In the event filing fees were not waived by the circuit court, [MARCH] shall be reimbursed for the fees associated with filing the prepared legal documents with the circuit court. [MARCH] must itemize the filing fees and provide the state agency with the following prior to reimbursement of the filing fees:

- 1) A copy of the filed prepared legal document; and

- 2) Receipt for payment of the filing fee on behalf of a client's circuit case (p.18 RFPS30034901902892).

The MARCH contract attorney shall be compensated at a flat rate of \$375 per case. M.A.R.C.H. shall not be responsible to the contract attorney for more than the flat rate payment of \$375.

Invoices for services must be sent within thirty (30) days of completing services to M.A.R.C.H. Mediation, 2 S. Water St., Liberty, MO 64068 or bhiggins@marchmediation.org

Along with the invoice, the attorney must submit to MARCH the following information for each completed and filed parenting plan:

1. Filing date;
2. Father's name and SSN;
3. Mother's name and SSN;
4. IV-D case number;
5. Judicial Circuit; and
6. Court order number.

It is agreed that the attorney shall perform the duties under this agreement as an independent contractor to M.A.R.C.H. Inc. The attorney is not to be deemed as an employee of M.A.R.C.H. Inc. and shall not have or claim any right arising from employee status. The attorney has the sole discretion to determine the manner in which legal services are to be scheduled and conducted in conformity with M.A.R.C.H. Inc. program policy and guidelines. M.A.R.C.H. Inc. specifically reserves the right to terminate this agreement if the attorney fails to comply with program guidelines.

Signed this ____ day of November, 2020.

MARCH Contract Attorney Service Provider

Dawn E. Kuhlman, Executive Director